

Meeting: PEWSEY AREA BOARD
Place: Coronation Hall, The Green, East Grafton, SN8 3DB
Date: Monday 4 July 2011
Time: 7.00 pm

URGENT LATE BUSINESS

Relating to item 16 on the agenda for the above meeting

The attached papers were not available at the time of publishing the agenda as the application was received after the deadline for grant applications, and after the agenda had been printed and despatched. As such the papers have not been subject to the 5 days' public notice, as required under Section 100B (3) of the Local Government Act 1972 (as amended).

It is not considered that the application can wait until the next meeting of the Pewsey Area Board on 6 September, due to the need to take action before the start of the new school year.

As such, and in view of the importance of this issue to the local community, and the work undertaken by the Woodborough Road Safety Group in response to the tragic accident on 17 March 2011, the Chairman of the Pewsey Area Board is of the opinion that the application should be considered as a matter of urgency at the meeting of the Area Board on 4 July, under the provisions of Section 100B (4b) of the Local Government Act 1972 (as amended). The application will be considered along with other Community Area Grant applications under item 16.



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Woodborough Road Safety Traffic Group		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Traffic Calming Planters		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Woodborough has established a volunteer group - the Woodborough Road Safety Group, following a fatal accident in the village in Mar 11. We are working with the Police and Council to implement a range of measures to improve road safety. We wish to enhance the effectiveness of the existing traffic calming 'build outs' outside Woodborough School. We aim to achieve this by the addition of two 'planters', which are a proven method in making traffic calming more effective. We see this as a quick, simple and relatively cheap measure that will have an immediate effect.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 22 Jun 11 No <input type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 23 Jun 11 No <input type="checkbox"/>		

Where will your project take place?	On the existing traffic calming measures outside Woodborough School
When will your project take place?	Immediately funding is agreed
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	Following a fatal accident involving a school child in Mar 11 the community agreed that every effort should be made to enhance road safety throughout the village. The Woodborough Road Safety Group is adopting a strategy that encompasses the Police, Pewsey Area Board, Pewsey CATG and the Taking Action on School Journeys framework in order to identify immediate, medium and longer term methods to improve road safety. Research by the Dept of Transport shows that the addition of planters to existing traffic calming measures are an effective, low cost, enhancement.
How many people will benefit from your project?	200
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	Connects directly to the objectives set out in the Sections : Highways, Culture and Leisure, Countryside and Environmentt, and Resilient Communities 16, 25 and 34
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. We are extremely keen to make early traffic calming enhancements whilst we consider longer term and more substantial changes. Getting these enhancements in place as soon as possible is our absolute priority. There is significant community support for any initiative that will enhance road safety. The WRSRG is also keen to demonstrate early progress. We have already had some progress in revising the provision of school transport, which when coupled with highly visible traffic calming enhancement will reassure the community that we are an effective group acting with the strong support of the Council. We can rely on plenty of willing volunteers to install and maintain the planters. What we lack is the lump sum to make the initial investment. The estimates are based on prices from leading street furniture manufacturers. We have requested the necessary consents from the Council's Highways and will ensure that our scheme complies with their guidance.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Volunteers will maintain the planters for the foreseen project life of up to 10 years,

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

A combination of subjective observation and future road traffic speed count data, relative to the base line data established in Apr 2011

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2x Planters	£700	Own fundraising/reserves		£
Soil	£150			£
Plants	£150	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£0

Total project income B	£0
Total project expenditure A	£1,000
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds
Please give the title name of the organisations' bank account e.g. current	C H Barker

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 25/06/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Woodbrough Road Safety Group

Terms of Reference

- 1) Group Aim: To deliver improved road safety in Woodbrough.
- 2) Group Membership: 2 x Parish Councillors, 2 x School Governors, 2 x Parishioners.
- 3) Ensure we are representative of the Woodbrough community in order to adequately represent their views to the Council and Police.
- 4) Ensure effective communication with stakeholders via regular newsletters and meetings.
- 5) Overall Strategy to achieve improved road safety will follow three principal work strands:
 - a) Enforcement action by Police
 - b) Engagement with Pewsey Area Board and Pewsey CATG
 - c) Refresh the School Travel Plan and initiate a Taking Action on School Journeys funding application.

Planter Options

Whilst we await detailed guidance from Wiltshire Council on the acceptable design of the planters we have not been able to finalise our choice.

Also given the shape of the traffic calming build outs they would be best served by the use of several small planters on a modular basis.

The intent would be to spend circa £750 on planters from the following ranges (or similar) and the remaining £250 on soli and plants. Labour would be free and supplied by volunteers.



Hexagon planters

Small W 48cm D 48cm H 25cm £44

medium W 59cm D 59cm H 35cm £62

large W 76cm D 76cm H 44cm £79



medium spiral each planting compartment is 30cm x 30cm giving an overall footprint of 60cm x 60cm £70

large spiral, the planting compartments are 30cm x 30cm giving an overall footprint of 90cm x 90cm and a height of 75cm £210



Square planters

The "XL" and "Mega" planters are ideal for commercial applications and traffic calming.

Small W 36cm H 32cm D36cm £43

medium W 48cm H 38cm D 48cm £58

large W 60cm H 48cm D 60cm £77

XL W 75cm H 60cm D75cm £170

Mega W 90cm H 75cm D90cm £220



Trough planters

small W 68cm H30cm D 30 cm £43

medium W 84cm H30cm D 30 cm £55

large W 104cm H30cm D 30 cm £65

XL W 140cm H 30cm D30cm £95